

Campbell Student Union Sound Technician Position Description

This individual is a part time student assistant student employee. The Sound Technician is responsible for the following duties:

- Setting up, monitoring, and breaking down all audio equipment.
- Trouble shooting for any additional equipment ordered, such as smart carts, DVD players, etc.
- Meeting with each event user prior to their event to ensure the highest possible level of customer service. The Sound Technician will check that the equipment set up was done according to the contract and the user has all equipment as requested.
- Ensuring that all equipment is accounted for and in good working order before storing after an event, all cords wound appropriately and all microphones returned.

A Sound Technician will become proficient in the following areas by conscientiously completing their duties:

- Customer service skills
- Time management skills
- Problem solving skills
- Leadership skills
- Organizational skills
- Crisis management skills
- Communication skills

Some General Expectations:

There is a standard dress code. You will be informed of the appropriate attire and it must be worn at all times on duty. A smile is always part of the job! Schedules will be provided for you two weeks in advance, you are responsible for your assigned shift and if you cannot work as assigned you are responsible for finding a replacement.